



CLOSING PACKAGE REQUEST FORM

EMAIL TO: mortgageclosings@firstbankonline.com

Loan Number: _____ Loan Amount: _____

Borrower: _____

Co- Borrower: _____

Property Address: _____

By signing below, we the Originating Institution, do hereby assign all of the rights, title and interest in the loan referenced below to FirstBank, its Successors and/or it's Assigns ATIMA.

***Processor/LO Contact Info: phone number and/or email: _____

Signature (Processor/LO): _____ Company: _____

CLOSING AGENT/ATTORNEY INFORMATION

Firm Name: _____

Email for package _____
***** **(MUST BE PROVIDED)** *****

Individual Agent/Attorney: _____

Street Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Is the Attorney and/or Title Company an affiliate of your company? Yes _____ No _____
If YES, what % do you own? _____

CLOSING INFORMATION

Closing Date: _____ **Time of Closing:** _____

**** Requested Docs Out:** _____ ***must be confirmed when loan was scheduled**

Waiving Escrows: YES NO (check one)

Interest Credit: YES NO (check one) ****Only applicable first 5 days of month ***NOT available for FHA & VA Loans**

CLOSING FEES ** PLEASE INCLUDE ALL FEES ON THIS FORM

<u>FEES COLLECTED</u>	<u>AMOUNT DUE</u>	<u>PAID BY (BORROWER OR LENDER)</u>
Origination Fee (_____%)	\$ _____	<input type="checkbox"/> Borrower <input type="checkbox"/> Lender
Discount Pts. (Bona fide) (_____%)	\$ _____	<input type="checkbox"/> Borrower <input type="checkbox"/> Lender
Processing Fees / Loan Application Fee	\$ _____	<input type="checkbox"/> Borrower <input type="checkbox"/> Lender
Appraisal Fee (POC: <input type="checkbox"/> YES <input type="checkbox"/> NO)	\$ _____	<input type="checkbox"/> Borrower <input type="checkbox"/> Lender
Credit Report Fee (POC: <input type="checkbox"/> YES <input type="checkbox"/> NO)	\$ _____	<input type="checkbox"/> Borrower <input type="checkbox"/> Lender
Final Inspection Fee (POC: <input type="checkbox"/> YES <input type="checkbox"/> NO)	\$ _____	<input type="checkbox"/> Borrower <input type="checkbox"/> Lender
L/O COMPENSATION	\$ _____	<input type="checkbox"/> Borrower <input type="checkbox"/> Lender

FirstBank Fees:

Underwriting Fee / or/ "Commitment" Fee	\$650	Tax Service Fee	\$65	Flood Certification	\$10	MERS Fee	\$4.95
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