



GUS Pre-Approval SUBMISSION CHECKLIST & Instructions

Instructions for submitting files to FirstBank for GUS Pre-Approvals

- Import Fannie Mae 3.2 into MortgageBot Pipeline
- Complete the fields below and email form to GUSsubmission@firstbankonline.com

Loan # _____

Borrower(s) Name(s): _____

If you would like your credit report re-issued through GUS, please complete the following:

Credit Agency Name: _____

Reference Number: _____

Account Number: _____

Password: _____

SUBMISSIONS WILL BE PROCESSED IN THE ORDER THEY WERE RECEIVED.

***ALL LOANS WITHOUT REQUIRED INFORMATION ABOVE MAY BE SUBJECT TO
BEING HELD IN SUBMISSION.***

*****PLEASE ALLOW 24 HOURS FOR PROCESSING THIS REQUEST*****

THANK YOU FOR CHOOSING FIRSTBANK, WE APPRECIATE YOUR BUSINESS!!